

Finance Committee Minutes

Coatesville Area Senior High School Auditorium

June 12, 2018 - 6:00 PM

(1st Committee Meeting of the Evening)

CHAIRPERSON: Dean Snyder (Robert Fisher)
BOARD MEMBERS: Robert Fisher (Thomas Keech) and James Hills
ADMINISTRATION: Dr. Cathy Taschner and Karen Hall
CALL TO ORDER: 6:02 pm

APPROVAL of MINUTES

Approval of the May 7, 2018 Finance Committee meeting minutes. (*Enclosure*)

Motion: Robert Fisher Second: James Hills Vote: 3-0

AGENDA ITEMS

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approve the enclosed financial statements and the bills payable list, as presented. (*Enclosure*)

Motion: James Hills Second: Thomas Keech Vote: 3-0

B. Gift Donation

RECOMMENDED MOTION: That the Board of School Directors approve the acceptance of the donations to CAIHS as presented:

- Chick-Fil-A 100 Free Meal Cards
- Wawa 32 Hot Beverage Coupons

Motion: Thomas Keech Second: James Hills Vote: 3-0

C. Revised Lease with Art Partners

RECOMMENDED MOTION: That the Board of School Directors approve the revised lease with Art Partners Studio for space in the Benner Building from July 1, 2018 through December 31, 2018. (*Enclosure*)

Motion: Thomas Keech Second: James Hills Vote: 3-0

D. Revised Lease with The Newlin Foundation

RECOMMENDED MOTION: That the Board of School Directors approve the revised lease with The Newlin Foundation for space in the Benner Building from July 1, 2018 through June 2021. (*Enclosure*)

Motion: Thomas Keech Second: James Hills Vote: 3-0

E. CCIU Occupational Education Budget

RECOMMENDED MOTION: That the Board of School Directors approve the CCIU Occupational Education Budget, as presented. Estimated cost for 2018-19 for CASD is \$3,362,634. (Enclosure)

Motion: Thomas Keech

Second: James Hills

Vote: 3-0

F. Revised Agreement with Brandywine Hospital for Athletic Training Services

RECOMMENDED MOTION: That the Board of School Directors approve revision of the Agreement with Brandywine Hospital to provide athletic training services from August 1, 2018 through July 31, 2020 at a cost of \$40,000 per trainer provided. (Enclosure)

Motion: Thomas Keech

Second: James Hills

Vote: 3-0

G. School Datebooks

RECOMMENDED MOTION: That the Board of School Directors approve the Agreement with School Datebooks for planners for the CASH and CAIHS at a cost of \$2,499.50 per High School (Enclosure).

Motion: Thomas Keech

Second: James Hills

Vote: 3-0

H. LifeTouch Commission Checks

RECOMMENDED MOTION: That the Board of School Directors accept the LifeTouch Commission checks for Kings Highway Elementary School in the amount of \$992.

Motion: Thomas Keech

Second: James Hills

Vote: 3-0

I. Graystone Academy Charter School

RECOMMENDED MOTION: That the Board of School Directors accept the General Fund Escrow check from the County of Chester Prothonotary's Office for the remaining bond balance in the amount of \$7,945.57.

Motion: Thomas Keech

Second: James Hills

Vote: 3-0

J. Advanced Protection Services for Security Services

RECOMMENDED MOTION: That the Board of School Directors approve the Agreement with Advanced Protection Services to provide security services from July 1, 2018 through June 30, 2019 at a cost of \$26 per hour. (Enclosure)

Motion: Thomas Keech

Second: James Hills

Vote: 3-0

K. EBS Healthcare Therapy Services

RECOMMENDED MOTION: That the Board of School Directors approve the Agreement with EBS Healthcare to provide therapy services from July 1, 2018 through June 30, 2021. Rates vary per type of service provided. (Enclosure)

Motion: Thomas Keech

Second: James Hills

Vote: 3-0

L. Human Resources Report

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leaves of absence, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Brown, Marcus, Elementary Teacher for Caln Elementary School. Letter Dated: 5/29/2018. Reason: Personal. Effective: 6/8/2018.
- 2) Finn, Lawrence, Special Education Teacher for the Coatesville Area Senior High School. Letter Dated: 5/29/2018. Reason: Personal. Effective: 6/8/2018.
- 3) Stracinski, Kimberly, Elementary Teacher for Friendship Elementary School. Letter Dated: 6/1/2018. Reason: Personal. Effective: 6/8/2018.

b. CATSS

- 1) Bergen, Meredith, 5.75 Hour Aide for King's Highway Elementary School. Letter Dated: 6/3/2018. Reason: Personal. Effective: 6/7/2018.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. EXTRA DUTY

- 1) Allen, Nicholas, Summer School Teacher for the Coatesville Area School District. Posted: 1/23/2018. Salary: \$33/hour. Effective: 6/25/2018—8/2/2018. SP4: Staff.
- 2) Juhas, Rhonda, Summer School Health Assistant for the Coatesville Area School District. Posted: 1/23/2018. Salary: \$18.50/hour. Effective: 6/25/2018—8/2/2018. SP4: Staff.
- 3) Tassoni, Joseph, Summer School Teacher for the Coatesville Area School District. Posted: 1/23/2018. Salary: \$33/hour. Effective: 6/25/2018—8/2/2018. SP4: Staff.
- 4) Wilson-Stenz, Mary Jean Emily, Summer School Elementary Teacher for the Coatesville Area School District. Posted: 1/23/2018. Salary: \$33/hour. Effective: 6/25/2018—8/2/2018. SP4: Staff.

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. CATA

- 1) Ross, Franklin, Teacher for the Coatesville Area Senior High School. Effective: 5/9/2018—5/25/2018.

b. FEDERATION

- 1) Nicholson, Joseph, Custodian for the Coatesville Area Senior High School. Effective: 5/23/2018—6/8/2018.

c. NON-CERT

- 1) Jackson, Karen, Recording Secretary for the Coatesville Area School District. Effective: 5/15/2018—6/12/2018.

4. **Leave(s) of Absence—Unpaid Personal**

RECOMMENDED MOTION: That the Board of School Directors approve the following Unpaid Personal Leave(s) of Absence as indicated:

a. CATA

- 1) Dzedzy, Jaclyn, Teacher for South Brandywine Middle School. Effective: 5/25/2018.
- 2) Kamara, Kara, Teacher for King's Highway Elementary School. Effective: 5/23/2018 half day; 5/25/2018 half day.

b. CATSS

- 1) Abele, Maureen, Principal's Secretary for North Brandywine Middle School. Effective: 5/25/2018.
- 2) Cotto, Ruth, 5.75 Hour Aide for King's Highway Elementary School. Effective: 5/25/2018; 5/29/2018.
- 3) Starcheski, Kimberly, 6.5 Hour Aide for Friendship Elementary School. Effective: 5/25/2018.

4. **Elimination of Position(s)**

RECOMMENDED MOTION: That the Board of School Directors approve the following elimination of positions:

a. EXTRA DUTY

- 1) Year Book Advisor for Rainbow Elementary School. Effective 2018-2019 School Year.

Motion: Thomas Keech

Second: James Hills

Vote: 3-0

INFORMATIONAL ITEM(S)

- Enrollment Reports for CASD & Charter Schools for the period ending May 31, 2018.
(*Enclosure*)
- Food Service Comparison report for the period ending May 31, 2018.

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT 6:22 pm

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2018 and on the District website.
Copies of the minutes will be maintained in the office of the Board Secretary.*

Operations Committee Minutes

Coatesville Area Senior High School Auditorium

June 12, 2018 - 6:00 PM

(2nd Committee Meeting of the Evening)

CHAIRPERSON: James Hills
BOARD MEMBERS: Robert Marshall, Jr. and Ann Wuertz
ADMINISTRATION: Dr. Cathy Taschner and Karen Hall
CALL TO ORDER: 6:22 pm

APPROVAL of MINUTES

Approval of the May 10, 2018 Operations Committee meeting minutes. (*Enclosure*)

Motion: James Hills Second: Robert Marshall Vote: 3-0

AGENDA ITEMS

A. Request for Waiver of Fees Red Raider Football Camp

RECOMMENDED MOTION: That the Board of School Directors approve the request for full waiver of facilities and custodial fees in the amount as amended for the Red Raider Football Camp being hosted by the Football Booster Club. (*Enclosure*)

Motion: James Hills Second: Robert Marshall Vote:

B. Request for Waiver of Fees Cross Fit Challenge

RECOMMENDED MOTION: That the Board of School Directors approve the request for waiver of fees for facilities use in the amount of \$8,142 for the Cross Fit Challenge being hosted by the Football Booster Club. (*Enclosure*)

Motion: Robert Marshall Second: James Hills Vote: 3-0

C. Girls Volleyball Booster Club Proposal

RECOMMENDED MOTION: That the Board of School Directors approve the request for the formation of a volleyball booster club. (*Enclosure*)

Motion: Robert Marshall Second: James Hills Vote: 3-0

INFORMATIONAL ITEM(S)

- Technology update

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

- Catherine Courreges

ADJOURNMENT: 6:44 PM

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2018 and on the District website.
Copies of the minutes will be maintained in the office of the Board Secretary.*

Policy Committee Minutes
Coatesville Area Senior High School Auditorium
June 12, 2018 - 6:00 PM
(3rd Committee Meeting of the Evening)

CHAIRPERSON: Thomas Siedenbuehl (Ann Wuertz)
BOARD MEMBERS: Brandon Rhone and Ann Wuertz (James Hills)
ADMINISTRATION: Dr. Cathy Taschner and Karen Hall
CALL TO ORDER: 6:44 pm

APPROVAL of MINUTES

Approval of the May 7, 2018 Policy Committee meeting minutes. (*Enclosure*)

Motion: Brandon Rhone Second: James Hills Vote: 3-0

AGENDA ITEMS

A. Policy 711 - Advertising on School Property - First Reading

RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 711.

Motion: Brandon Rhone Second: James Hills Vote: 3-0

INFORMATIONAL ITEM(S)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT 6:45 pm

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2018 and on the District website.
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Education Committee Minutes
Coatesville Area Senior High School Auditorium
June 12, 2018 - 6:00 PM
(4th Committee Meeting of the Evening)

CHAIRPERSON: Bashera Grove (Ann Wuertz)
BOARD MEMBERS: Robert Fisher and Thomas Keech
ADMINISTRATION: Dr. Cathy Taschner and Karen Hall
CALL TO ORDER: 6:45 pm

APPROVAL of MINUTES

Approval of the May 7, 2018 Education Committee meeting minutes. (*Enclosure*)

Motion: Robert Fisher Second: Thomas Keech Vote: 3-0

AGENDA ITEMS

A. Out of State Field Trip Request- German Club

RECOMMENDED MOTION: That the Board of School Directors approve the out of state field trip request made by the German Club (*Confidential Enclosure*)

Motion: Robert Fisher Second: Thomas Keech Vote: 3-0

B. Independent Educational Evaluation Contract

RECOMMENDED MOTION: That the Board of School Directors approve the Independent Educational Evaluation Contract for student #90001373 (*Confidential Enclosure*)

Motion: Robert Fisher Second: Thomas Keech Vote: 3-0

C. Homebound Instruction Request

RECOMMENDED MOTION: That the Board of School Directors approve homebound for student 10004583.

Motion: Robert Fisher Second: Thomas Keech Vote: 3-0

D. Instruction in the Home Request

RECOMMENDED MOTION: That the Board of School Directors approve the Instruction in the Home requests for the following students. (*Confidential Enclosure*)

- 100138610
- 100146560

Motion: Robert Fisher Second: Thomas Keech Vote: 3-0

E. ESY Contracts

RECOMMENDED MOTION: That the Board of School Directors approve the ESY Contracts for the following students: (*Confidential Enclosure*)

100025830		
100110720	100116750	100028870
900034130	100080800	100093340
100085440	100066420	100083030
100076630	100067650	900002850
100065780	100078610	100054350
100065380	100112230	100052800
100103840	100111630	100083130
100071530	100134780	100060210

Motion: Robert Fisher Second: Thomas Keech Vote: 3-0

F. Probation Contracts 2018-2019

RECOMMENDED MOTION: That the Board of School Directors approve the contracts between the Court of Common Pleas of Chester County Juvenile Probation Department and the Coatesville Area Senior High School, and the Coatesville Area Intermediate High School (9/10) (*Confidential Enclosure*).

Motion: Robert Fisher Second: Thomas Keech Vote: 3-0

G. Request for Overnight Cheerleading Camp

RECOMMENDED MOTION: That the Board of School Directors approve the cheerleader's attendance at an overnight cheerleading camp. (*Confidential Enclosure*)

Motion: Robert Fisher Second: Thomas Keech Vote: 3-0

H. Request for Overnight Football Camp

RECOMMENDED MOTION: That the Board of School Directors approve the football team's Attendance at an overnight football camp. (*Confidential Enclosure*)

Motion: Robert Fisher Second: Thomas Keech Vote: 3-0

I. Confidential Student School Year Contracts

RECOMMENDED MOTION: That the Board of School Directors approve the confidential student contracts for students **100025830,100060210** (*Confidential Enclosure*).

Motion: Robert Fisher Second: Thomas Keech Vote: 3-0

INFORMATIONAL ITEM(S)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT: 6:53 pm

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2018 and on the District website.
Copies of the minutes will be maintained in the office of the Board Secretary.*